NOW HIRING 2019 TREES FOR NEIGHBORHOODS CREW MEMBERS:

To apply, email your resume (required) and statement of interest (optional) to Jessica Farmer at jsfarmer@uw.edu. Indicate in the subject line if you are interested in crew member, crew lead, or both. Applications will be reviewed starting 7/29/19.

The City of Seattle’s Trees for Neighborhoods program has helped Seattle residents plant over 9,300 trees in their yards and along the street. UW Botanic Gardens will be supporting Trees for Neighborhoods in fall 2019, and we have openings for 15 fall crew members and one fall crew lead. We value diversity and inclusion and encourage all qualified people to apply.

**Fall Crew Members (15 positions)**

Pay rate: $16.00/hour  
Dates: September 16, 2019 through late November/early December 2019  
Estimated hours: 20-30 hours/person (total for project)

Most work will occur at the Center for Urban Horticulture (3501 NE 41st St., Seattle), on these dates:

<table>
<thead>
<tr>
<th>Sat., Oct. 5, 7am-3pm (required)</th>
<th>Sun., Oct. 27, 7am-3pm (required)</th>
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<tbody>
<tr>
<td>Sat., Oct. 12, 7am-mid/late afternoon (mostly off-site work, 3-4 crew members)</td>
<td>Sat., Nov. 16, 8:30am-1pm (9+ crew members)</td>
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Other work dates and times will be scheduled based on crew members’ availability, including a crew training on or near Sept. 16, and approximately 3-4 partial weekdays for unloading tree deliveries and prepping materials for tree distribution workshops.

Responsibilities include but are not limited to the following:
- Unload deliveries of trees, watering bags, and workshop supplies
- Attend training and support tree distribution events by setting up and taking down event space, hosting check-in and hospitality
- Lead scripted tree planting workshops for members of the public
- Fill bags of wood chip mulch
- Help program participants load trees into their vehicles
- May include public outreach, preparation of paperwork and other workshop materials, and assistance with distribution of unclaimed trees
- May drive or ride in UW vehicle. If chosen as a driver and not already approved to drive UW vehicles, background check will be required.

Requirements:
- Strong interpersonal skills and excellent verbal skills
- Strong attention to detail
- Ability to work independently and as part of a team

Desired:
- Knowledge of and experience with tree planting and care in a landscape setting
- Experience communicating with the public and/or providing excellent customer service
- Ability to continuously stand or walk
- Ability to bend, squat, and lift up to 20 pounds frequently
- Crew members with bilingual skills in Spanish, Mandarin, and Vietnamese are strongly desired
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Fall Crew Lead (1 position)

Work will occur on a flexible schedule, including weekdays and weekends, with potential for occasional evening hours. Four scheduled weekend dates are required: 10/5, 10/12, 10/27 & 11/16 (see crew position description for work hours – lead may work additional time on these days). Work will take place at the Center for Urban Horticulture (3501 NE 41st St., Seattle), South Seattle College Georgetown Campus (6737 Corson Ave S, Seattle, WA 98108), and at various residential locations throughout Seattle.

Pay rate: $19.96/hour
Dates: September 16, 2019 through late November/early December 2019
Estimated total hours: up to 130

Responsibilities include but are not limited to the following:

- Under the direction of UW Botanic Gardens Adult Education Supervisor, plan and coordinate logistics for three Trees for Neighborhoods tree distribution events, one south Seattle workshop and direct delivery of a portion of the trees to participants’ homes, using a UW vehicle
- Communicate directly in planning discussions with City of Seattle project manager
- Communicate with crew members about shift schedules and individual responsibilities, and help monitor the flow of events to fill in gaps and adjust worker placement as needed
- Alongside crew members, unload deliveries of trees, watering bags, and workshop supplies
- Attend training and support tree distribution events by setting up and taking down event space, hosting check-in and hospitality
- Lead scripted tree planting workshops for members of the public
- Fill bags of wood chip mulch
- Help program participants load trees into their vehicles
- Assist as needed with public outreach and preparation of paperwork and workshop materials

Requirements:

- Strong interpersonal skills and excellent written and verbal skills
- Strong organizational skills and attention to detail
- Ability to work independently and as part of a team
- Valid driver’s license and willingness to drive a UW pickup truck throughout Seattle
- Background check required

Desired:

- Knowledge of and experience with tree planting and care in a landscape setting
- Experience communicating with the public and/or providing excellent customer service
- Experience leading a team, coordinating others’ schedules and tasks
- Ability to continuously stand or walk
- Ability to bend, squat, and lift up to 20 pounds frequently
- Crew members with bilingual skills in Spanish, Mandarin, and Vietnamese are strongly desired